



Ysgol Gymunedol Peniel

Polisi Mynediad ***Policy for Admissions***

Rhan A - Blynyddoedd Cynnar
Part A - Early Years
Rhan B – Mynediad Cyffredinol
Part B – General admissions



RHAN A

POISI AR GYFER MYNEDIAD – BLYNYDDOEDD CYNNAR

Nod:

- Rhoi cymaint o wybodaeth ag sy'n bosibl am Ysgol Peniel i blant a rhieni
- Sicrhau fod dechreuad pob plentyn yn un hapus a llwyddiannus
- Dechrau partneriaeth lwyddiannus a hir dymor gyda rhieni.

Gweithdrefnau:

Yn ysgol Peniel, mae plant yn dechrau ysgol ar ddechrau'r tymor maent yn troi'n pedwar oed.

Mae'n rhaid i rieni roi cais am le ar gyfer Ysgol Peniel ar lein, cyn diwedd Ionawr sy'n dod cyn y flwyddyn academaidd y bydd y plentyn hynny'n dechrau ysgol. Nid yw hynny yn golygu fod lle wedi cael ei gynnig.

Er mwyn cwblhau cias am le ar-lein mae'n rhaid i'r rheini ddefnyddio gwefan y Sir www.carmarthenshire.gov.uk. Os nad oes gan rieni fynediad i'r we neu modd o gael mynediad yna gall yr ysgol eu cynorthwyo i gwblhau'r ffurflen.

Rhif derbyn plant Ysgol Peniel yw 15 y flwyddyn. Os oes mwy na 15 cais am le ar gyfer yna rhoddir blaenoriaeth ar y ffactorau isod:

- a. Os yw'r plentyn yn byw o fewn dalgylch Peniel.
- b. Os oes brawd neu chwaer eisoes yn Ysgol Peniel.
- c. Cais gan y gwasanaethau cymdeithasol.
- d. Lleoliad cartref y Plentyn i'r ysgol
- e. Cais ar gyfer plentyn sydd ag anabledd
- f. Os yw'r plentyn yn blentyn LAC

Yn Ysgol Peniel, cynhelir '**Bore Agored ar gyfer Rhieni Meithrin**', ar gyfer rhieni a phlant sydd ar fin dechrau eu haddysg yn llawn amser. Yn ystod y bore agored, cânt gyfle i gwrdd â'r Pennaeth ac Athrawes y Cyfnod Sylfaen, a chael taith o amgylch yr ysgol. Unwaith y mae Mynediad wedi cael ei gadarnhau, caiff pob plentyn a'u rhieni, eu gwahodd yn ôl i'r ysgol i dreulio amser pellach yn yr ysgol.

Rhan B

POISI AR GYFER MYNEDIAD YN YSTOD Y FLWYDDYN (MYNEDIAD CYFFREDINOL)

Nod:

- a. Rhoi cymaint o wybodaeth ag sy'n bosibl am Ysgol Peniel i blant a rhieni
- b. Sicrhau fod dechreuad pob plentyn yn un hapus a llwyddiannus
- c. Dechrau partneriaeth lwyddiannus a hir dymor gyda rhieni.



Gweithdrefnau:

Caiff plant eu derbyn i bob blwyddyn ysgol - uchafswm o 15.

Gofynnir i rieni gysylltu â'r ysgol i wneud apwyntiad i weld y Pennaeth er mwyn trafod mynediad eu plentyn i'r ysgol ac i gael gweld yr ysgol cyn fo'r plentyn yn cael mynediad. Ni chaff plentyn/plant ei/eu derbyn nes bod yr ysgol wedi cwrdd â nhw.

Os oes plant mewn ysgol gyfagos, gofynnir i'r rhieni drafod symud ysgol gyda Phennaeth yr ysgol honno. Nid ydym yn argymhell i rieni symud eu plant o ysgol leol heb reswm teilwng.

Rhoddir copi o brosbectws yr ysgol i rieni, a gofynnir iddynt lenwi taflen wybodaeth am eu plentyn. Darperir pecyn croeso i'r plentyn.

Unwaith y mae'r plentyn wedi ei dderbyn, gofynnir i'r rhieni gadw cyswllt gyda'r athro/athrawes dosbarth er mwyn sicrhau fod symud y plentyn yn digwydd mor esmwyth â phosibl.

Unwaith y bydd y plentyn yn dechrau ysgol, bydd y Pennaeth yn gwneud cais am ffeiliau/gwybodaeth am y plentyn o'r ysgol flaenorol, gan gynnwys rhif unigryw'r plentyn.

Unwaith y bydd y plentyn yn dechrau yna bydd yr athro/athrawes ddosbarth yn asesu sgiliau Rhifedd, Darllen ac Ysgrifennu'r plentyn er mwyn gweld y lefel y mae'r plentyn yn gweithio arno, ac, i weld os oes angen unrhyw fewnbwn ychwanegol.

GWYBODAETH BELLACH:

DOGEFNNAU AC ADNODDAU DEFNYDDIOL

DfES	Organisation of School Places (Circular 9/99)
DfES	School Admissions (Circular – updated regularly)



Part A

POLICY FOR ADMISSIONS – EARLY YEARS

Aims

- a. To give children and parents as much information as possible about Peniel School and the education we provide.
- b. To make each child's start happy and successful.
- c. To begin a lasting partnership with parents.

Procedures

At Peniel School, children start school at the beginning of the term of their fourth birthday.

Parents must enter their child's name for Peniel School before the end of January prior to the academic school year that the child will be eligible to start. (This does not mean a place has been offered.)

The standard number of admissions for the school is 15 in any one school year. If there are more applications than this, the places are allocated based on the following priorities:

- g. If they live within Peniel's catchment area
- h. a brother or sister already at Peniel School
- i. a request by social services
- j. proximity of the child's home to the school
- k. a request for a child who is physically disabled
- l. for denominational schools, details of the faith membership and/or commitments shown by the family are used as a criterion.

At Peniel School, a **Pre-school Parents' morning** is held for parents and the children who are to begin full-time education. During the open morning, they meet the Head Teacher and the Foundation Phase teacher and are shown around the school. Parents are given the opportunity to observe the school in action.

Once admissions are confirmed, we welcome each child and his or her family, and invite them to spend some time at Peniel School. (See our Policy for The Induction of Pre-School and Post-Reception Children for detailed arrangements.)

Part B

POLICY FOR General ADMISSIONS

Aims

- d. To give children and parents as much information as possible about Peniel School and the education we provide.
- e. To make each child's start happy and successful.
- f. To begin a lasting partnership with parents.



Procedures

Children are admitted in each year group to a maximum of 15.

Parents are asked to telephone to make an appointment to see the Head Teacher in order to discuss their child's admission to the school, and to look round (with or without their child) before the child is admitted. No child is admitted until personal contact has been made.

Parents with a child already at a school in the area are asked to discuss the possible transfer with the Head Teacher of that school. We do not recommend parents should remove their children from a local school without good reason.

A copy of the School Prospectus is given to parents, who are asked to complete a Personal Information Sheet for their child before admission. The child is provided with a Welcome Pack.

Once the child has been admitted, parents are asked to keep in close contact with the class teacher, to ensure that their child's transition goes smoothly.

As soon as the child starts school, the Head Teacher requests records from the previous school, including the Unique Pupil Number.

On entry, the Class Teacher will assess the child's Numeracy, Reading and Writing, to gauge the levels at which the child is working and to diagnose whether extra support or reference to the SENCO is necessary.

Further Information

Useful Documents and Resources

DfES	Organisation of School Places (Circular 9/99)
DfES	School Admissions (Circular – updated regularly)